

# Head of Finance

## Overview

As the Group Shared Services Head of Finance, you will be responsible for leading the financial operations and strategizing financial initiatives across the group's shared service functions. You will oversee the financial health, performance, and compliance of shared service centers while ensuring they align with the organization's corporate goals and objectives. This role demands strong leadership skills, a deep understanding of finance functions, and the ability to collaborate effectively with various stakeholders.

## Responsibilities:

### ***Financial Strategy and Planning:***

- Develop and execute the financial strategy for the shared services group, aligning it with the overall organizational goals.
- Analyze financial trends, market conditions, and competitor activities to identify opportunities for improvement and growth.
- Collaborate with senior management to set financial targets and create long-term financial plans for the shared service centers.

### ***Financial Operations and Reporting:***

- Oversee and manage the day-to-day financial operations of the shared service centers, ensuring accuracy, timeliness, and compliance with regulations.
- Prepare and present comprehensive financial reports, including budgets, forecasts, variance analysis, and performance metrics, to the executive team and the board of directors.
- Monitor and control cash flow, financial transactions, and financial risks across all shared service centers.

### ***Financial Governance and Compliance***

- Develop and implement financial policies, procedures, and controls to comply with applicable laws, regulations, and industry standards.
- Ensure timely and accurate financial reporting, tax compliance, and statutory filings for all shared service centers. Lead internal and external audits, working closely with auditors to provide necessary information and resolve any financial issues.

### ***Financial Systems and Processes***

- Evaluate existing financial systems and processes, identifying areas for improvement and implementing best practices.
- Implement and maintain robust financial systems and tools to streamline operations, enhance efficiency, and support accurate financial reporting.
- Provide guidance and support to shared service center teams on financial processes, systems, and tools to ensure compliance and maximize performance.

***Team Leadership and Development:***

- Lead, mentor, and develop a high-performing finance team within the shared service centers, providing ongoing guidance, training, and performance evaluations.
- Foster a culture of collaboration, innovation, and continuous improvement within the finance team.
- Build strong relationships with key stakeholders, including senior management, business leaders, and external partners, to drive financial success across shared services.

***Qualifications:***

- Bachelor's degree in finance, accounting, or a related field. MBA or advanced financial certification e.g. CPA, ACCA. CFA preferred.
- Proven experience of at least 10 years in finance, including leadership roles in shared services or financial management of multiple business units.
- Strong knowledge of financial accounting and reporting standards
- Familiarity with financial systems and tools such as ERP systems, budgeting software, and financial modeling tools.
- Proficient in financial analysis, forecasting, and strategic financial planning.
- Excellent leadership and interpersonal skills, with the ability to influence and collaborate effectively with stakeholders at all levels of the organization.
- Strong problem-solving skills, with the ability to analyze complex financial data and provide actionable insights.
- Exceptional communication skills, both written and verbal, with the ability to present financial information in a clear and concise manner.

This is a challenging and impactful role that offers the opportunity to drive financial excellence and transformation within a dynamic shared services environment. If you have the required qualifications and are passionate about leading financial operations at a group level, we encourage you to apply.

**How apply**

Submit your applications attaching your updated CV to [recruit@leeandmyles.co](mailto:recruit@leeandmyles.co) (this is .co and not .com) by 15th August 2023. Ensure that you have '**HEAD OF FINANCE**' as your email header.